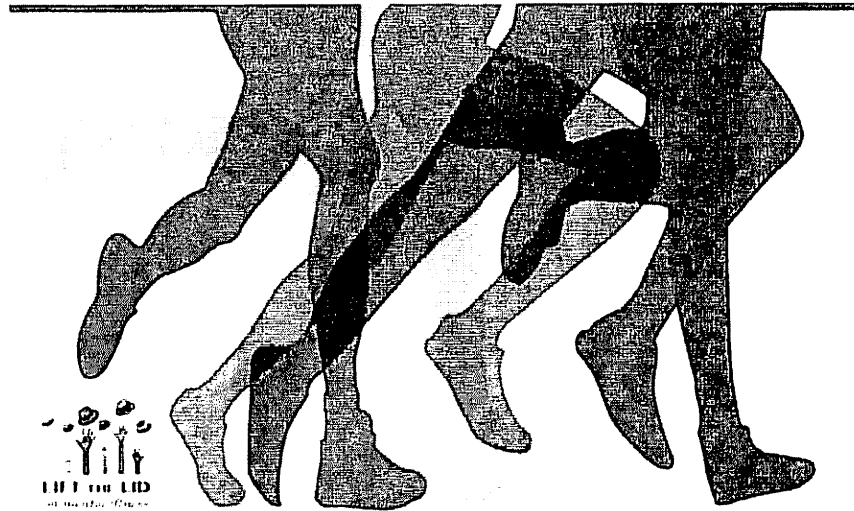


COVID-19 Safe Operations Plan



The Lift The Lid Walk is a charity walk to raise money for Rotary Health to fund various research projects involved with mental health . There are 3 walks you can choose from and they are:

- a. From the Stables to Observation point and return along the beach or Coles track. Distance approx. 2.8kms
- b. From the Stables to Gunners Cottage and return along the beach or Coles track. Distance approx. 5.2kms
- c. From the Stables to Point Nepean and return via Defence Road, the beach or Coles track. Distance approx. 9.5kms

Participants can walk at whatever time they care between 8.00am and 2.00pm. We will ensure that each group of friends, or family bubbles, has at least a one minute or a 25 metre interval between them which will meet all of the COVID-19 Requirements.

Everyone attending the Lift The Lid Walk is required to comply with the COVID-19 Safe requirements.

We request everyone attending to supply their own disposable face mask please. We will have a supply as back up only.

You should also bring your own water bottle and as it is a National Park all of your rubbish should be taken home with you.

On Line Registration

Competitors details are captured via the on-line registration process. The following details are captured as part of the process for contact tracing purposes:

- First and Surname
- Email address
- Phone contact
- Home Address
- T-shirt size – if applicable

Payment is made on-line.

The on-line registration platform has the capability to send texts and emails to those registered. Two days prior to the event, all competitors will be sent the Coronavirus Symptom Self-assessment and any updates related to the Lift The Lid walk.

All competitors will be sent an individual code that they must bring with them, either on their phone or printed out. This will be scanned at the initial Registration Tent. This is the link to their personal data and ensures movement details are recorded with a date and time stamp.

Competitors are advised to regularly check the website. (make sure this is clear on site in registration receipt etc)

All instructions relating to the Lift The Lid Walk (COVID-19 responsibilities) will be on the website AND emailed out to all participants prior to the event.

Symptom Self-assessment

All competitors, VIP guests, volunteers, ancillary services, food vendors and contractors will be required to complete a Coronavirus Symptom Self-assessment prior to attending the Lift The Lid Walk February 2021 and entering the venue.

Walkers:

- Walkers will be informed via the Lift The Lid website that it is mandatory for them to have completed a symptom self-assessment prior to them arriving at the event and entering the venue.
- Two days prior to the Lift The Lid Walk, they will be sent an on line COVID-19 health questionnaire. If this is NOT completed and submitted, they will not be able to complete the registration on the day of event.

Volunteers:

- Volunteers have all been advised of the new system and given a choice (without prejudice) as to whether they wish to volunteer in the COVID-19 environment.

- All instructions relating to the Lift The Lid Walk (COVID-19 responsibilities) will be on the website AND emailed out to all participants prior to the event.
- Face masks will be available for any volunteer who does not have one.
- There will be manual self-assessment forms and tracking sheets available as an emergency back-up due to unforeseeable circumstances.

External Services:

- All external services are required to fill out a Coronavirus Symptom Self-assessment prior to attending the Lift The Lid Walk 2021 and entering the venue.
- These will be sent out 2 days before the event.
- There will be manual self-assessment forms and tracking sheets available as an emergency back-up due to unforeseeable circumstances.

Hand Sanitiser

Hand sanitiser will be used by every person handling the T-Shirts/Caps before and after handling. Social distancing will be enforced by having Registration T-Shirts/Caps distribution stations at least 5 metres from each other. Any operations will be monitored. If weather permits, T-Shirts/Cap distribution will be set up outdoors.

Trouble Shooting Tent

A separate tent will be set up for extraordinary issues. For example: walkers who have forgotten their registration, individual codes etc. We will have access to files and capability to print this registration information. This service will not be promoted but it is to provide customer service and avoid unnecessary lines in the registration area.

Volunteers will help competitors and direct them in the new processes.

This is the area the COVID-19 Operations Practitioners will report to.

Pre-event Brief

There will be a pre-event briefing on the logistics of the Lift The Lid Walk. There is one the night before the event with all the Lift The Lid Walk Committee and one on the morning with all the ancillary services and leaders. This year there will be an additional agenda item on COVID19 safety. The events COVID19 Operations Plan will have been distributed to significant key stakeholders prior to the day and this will be an opportunity to reinforce the plan and respond to any new questions. Note that all water safety personnel and many of the club volunteers have been trained in COVID19 safety responses as part of life saving qualifications.

Car Park

Walkers will be directed to the Registration Area (The Stables) on arrival and non-walkers to an separate area at The Stables to complete a COVID-19 Tracing forms.

Registration Check In and Starting Arch Procedures

- Registration areas will be located in The Stables.
- Following registration walkers can pick up their T-Shirts/Caps and move to the Start/Finish line.
- Friends, or family bubbles, should stay together and move to the Starting Arch. There will be COVID-19 Operational Partitioners (COPS) at the Starting Line ensuring safe practice standards (1 minute or 25 metre intervals) are adhered to and to assist walkers.
- Hand sanitiser is at the Starting Arch for Competitor use.

On Day registration is permitted for the 28th February 2021 event provided that the necessary COVID-19 tracing information sheet is completed.

Changes to Registration

- The following is not allowed:
 - Changing details including the replacement of a walker.
 - Collecting T-Shirts/Caps for other competitors.
- Refunds will be provided if the walker was absent due to Corona Virus.

Marshalling areas at the Starting Line

- If in the marshalling area people MUST wear a face mask. There will be disposable masks supplied if walkers do not have their own.
- Face masks must be disposed of responsibly and safely in the bins provided at the Start/Finish line.

Food Vendors and Contractors

- All food vendors and contractors will be sent a 'symptom self-assessment' 2 days prior to the event.
- There will be manual self-assessment forms and tracking sheets available as an emergency back-up due to unforeseeable circumstances.
- The Lift The Lid Walk 2021 COVID19 Safe Event Checklist will be shared with on-site vendors and/or contractors.
- Organisers have requested vendors and contractors provide a copy of their COVID19 safe plan prior to the event.
- To be able to be involved in the event the Food and Beverage suppliers must have relevant municipal and government approvals and a copy must be supplied to the Rotary Club of Sorrento prior to the event to show they are approved to be able to operate within the COVID19 safe environment.
- All food vendors are outside and are safely distanced from each other.
- Food vendors must be responsible for directional and distancing markers for their customers to be able to operate within the event.

- Vendors are not permitted to set up condiment or self-serve stations.

VIP

- All VIP guests will be sent a 'symptom self-assessment' 2 days prior to the event.
- There will be manual self-assessment forms and tracking sheets available as an emergency back-up due to unforeseeable circumstances.

Notes for web site:

- Competitors are advised to regularly check the website for any changes or additional information.
- There will be on day registration permitted by completing the same forms as the online ticketing web site.
- No changing or replacement of walkers to take place without preparing the manual registration on the 28th February
- Competitors **MUST** submit Coronavirus Symptom Self-assessment prior to entering site. This will be emailed 2 days before the walk.
- Competitors must bring their individual code (on phone or printed) to be able to complete registration on the day.
- Masks must be worn at the START marshalling area. Bins will be provided for disposal pre-race.
- We reserve the right to withdraw walkers if they do not compile with Covid19 Safe instructions. in the event this occurs, no refund available.
- We all hope we can welcome the wider community in future events within a COVID19 free environment.